

HILTON SELECT BASKETBALL

Basketball Board By-Laws

Article 1 – NAME & LOCATION

1. The name of the organization shall be Hilton Select Basketball.
2. The mailing address is PO Box 288, Hilton, NY 14468.

Article 2 – PURPOSE

Our goal is to offer a more comprehensive game schedule with a concentration on the fundamentals of the game and to further develop self-confidence in our players. Hilton Select Basketball promotes good sportsmanship, team play and the discipline of the game. Our long-term goal: to help build basketball skills at a young age, and to develop players that will excel at the game when they reach high school level of play.

Article 3 – TEAM RESPONSIBILITIES

1. Handle all scheduling of practices and games for their team.
2. Be responsible for seeing that all players maintain the player code of conduct.
3. Ensure that their coaches know and are provided with the playing rules as established for each tournament and that they will be responsible for crowd order at all games.
4. Ensure that a first aid kit is available at all games.

Article 4 – BOARD OF DIRECTORS

1. The officers of this organization shall be President, Vice-President, Secretary, Treasurer and Advisor.
2. Elections for open Board positions shall be held at the October parents meeting. At the parents meeting, the board will present ballots for people that have shown interest. Only those persons who have signified their consent to serve if elected shall be eligible.
3. The officers shall be elected by ballot annually to serve for a term of (one or two) years. However, if there is but one interest for any office, elections for that may be a voice vote. New Board members term shall begin November 1st.
4. No member shall hold more than one office on the Board at a time, and no member shall be eligible to serve more than two (2) consecutive terms in the same office. This can be voted on yearly if there is no one interested in the office.
5. If a Board position becomes vacant for any reason, the President can appoint an interim replacement with remaining Board approval.

Article 5 – DUTIES OF OFFICERS

The President shall preside at all meetings of the organization: shall coordinate the work of the officers and committees of their organization in order that the purpose may be promoted: and shall be an ex-officio member of all committees appointed.

The Vice-President shall perform the duties of the President due to absence of disability: and shall perform other duties as may be delegated to his or her office.

The Secretary shall record the minutes of all Board meetings: shall conduct the general correspondence of the organization: shall issue notice of all meetings and shall perform such duties as may be delegated to this office. The Secretary shall also be responsible for maintaining the player rosters.

The Treasurer shall have custody of all the funds of the organization: shall keep accurate accounts of receipts and expenditures: shall make disbursements as authorized by this organization: shall give a written financial statement at each monthly meeting. The treasurer shall perform such duties as may be delegated to this office. The Treasurer needs to have his or her name associated with Federal ID number and bank account (changes with all new treasurers).

Two (2) officers of this organization, the President, Vice-President, or Treasurer shall sign all financial transactions over \$200. The treasurer should always be at least one of the signatures on each check: the second signature can be either of the other two. The Vice-President shall be authorized to sign checks for invoices or bills of this organization when the Treasurer is temporarily unable to sign.

The Advisor is a non-elected position currently held by Troy Prince – organization founder. This advisor shall hold the Board accountable to the purpose of the organization.

Each elected officer shall be entitled to one (1) vote on the Board.

Article 6 – REMOVAL

1. The Board shall have the authority, by a two-thirds secret ballot of the Board of Directors, to remove any member of the Board of Directors whose conduct or achievement record negates the policies or best interest of the organization. The member in question shall be informed of the time and intent of such action. The Vice-President shall do the notifying.
2. It shall be the duty of the President to notify a member after he or she has missed two regular meetings of the Board that the third consecutive absence will be an automatic removal.

Article 7 – COMPENSATION

No member shall receive compensation for any service he/she may render as a member of the board; however, he or she may be reimbursed for actual expenses incurred in the performance of his/her duties. The Treasurer must approve documentation for the expenses.

Article 8 – COORDINATORS & COMMITTEES

1. Standing coordinators will be the following: Information Coordinator, Volunteer Coordinator, Nominations Coordinator and Merchandise/Uniform Coordinator.
1. These will be volunteer positions. If more than two people are interested in the position, they will submit a statement to the Board of Directors, who will choose the person.
2. Standing committees will be the following: Tournament, Fund-Raising and Banquet.
3. Standing coordinators and committee chairpersons will be required to provide an update of their activities at each Board meeting.
4. Ad hoc and special committees may be formed as needed at the discretion of the Board.

Article 9 – MEMBERSHIP

General membership consists of parents and guardians of children registered to play Hilton Select Basketball, the Board of Directors, Coordinators, committee members and team coaches.

Article 10 – FEES

The Board shall have the power to set the registration fee for each player on a yearly basis. Fees shall be consistent with the expenses of the organization.

The Board, on an individual basis, will consider financial assistance.

Article 11 – MEETINGS

1. Regular meetings will be held every month during the season (September-April). Board of Directors can invite coordinators and committee chairpersons to participate in regular meetings. The Board of Directors may adjourn to an executive session as needed.
2. All members representing the Hilton Select Basketball organization are expected to conduct themselves professionally at all times. Information discussed at the Board is expected to remain confidential. The Board of Directors will communicate information to the organization.
3. The President and/or a simple majority of the members of the organization may call a special meeting.
4. The October parent meeting shall be the annual election of officers.
5. Quorum – a simple majority will be the quorum.
6. Rules of Order – General Parliamentary Rules of Order shall be followed.

Article 12 – NOMINATION/ELECTION PROCESS

1. Nominations for each office can be summated to a Board member for consideration. After tryouts and at the October parents meeting. The Board will present nominations of members in good standing. Only those persons who have signified their consent to serve, if elected, shall be on the ballot for election to such office. Each player's parent/guardian has one vote. Only those attending will get a ballot.
2. Each family will vote if present at the October meeting. The ballots will be tallied and a call to offer position.
3. The President or Vice-President is responsible to notify the winner of the election.

Article 13 – AMENDMENTS

These by-laws may be assumed yearly, at a regular meeting of this organization, by a two-thirds ($\frac{2}{3}$) vote of the Board present and voting; provided that notice of the proposed amendment shall have been submitted in writing at the previous regular meeting or shall have been submitted in writing to the Board in a regular meeting as least thirty (30) days in advance.